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CHARLES L. RYAN
DIRECTOR

November 19, 2015

Jeremy Casey
Warden
Marana Community Correctional Treatment Facility
12610 W. Silverbell Rd.
Marana, AZ 85653

Dear Warden Casey:

An assessment of Marana Community Correctional Treatment Facility operations was conducted on August 26, 2015 through August 28, 2015.

The assessment team concluded that the overall conditions within the facility were favorable, and overall unit sanitation was above average. The team reported the relationship amongst the ADC Monitor Team, MTC management, line staff members, and inmate population is positive. However, the assessment did reveal several findings that require your attention and corrective action. The contract between the Arizona Department of Corrections (ADC) and MTC, #130052DC, documents specific provisions where it is stated the facility operator shall adhere to all applicable ADC policies. The findings and timelines for corrective action are as follows:

- The Emergency Response Plan (ERP) is not written within the guidelines of the Federal Emergency Management Agency (FEMA). The ERP does not contain emergency support functions or annexes. There are no clear directions within the ERP on how to manage an inmate disturbance, an inmate homicide and inmate work stoppage/strike. Please complete an ERP in the appropriate format with suitable emergency support functions and annexes in compliance with the contract. Private prison staff can consult with Mr. Robert Church, ADC Emergency Preparedness Administrator, and may obtain detailed information, including training modules, by visiting www.fema.gov. *Corrective action due within sixty (60) days.*
- The Chief of Security does not complete a weekly report for inspections of inmate housing areas (DO 704, Inmate Regulations) and he does not include the results of these inspections

in his monthly DO 703, Security/Facility Inspections report. These listed reports are required by ADC policy. ***Corrective action due immediately.***

- There was a picture posted which gave the inmates two options on how to make their bed. Several inmates chose a different alternative and made their bed with just a sheet. There was no uniformity as to how the inmates' beds were prepared. A single standard that is compliant with DO 704 is required. ***Corrective action due in thirty (30) days.***
- In the morning hours, over fifty percent of the inmate population was observed lying on their assigned bunks. Over twenty percent were observed lying on their bunks during the afternoon hours. This gave an overall appearance of idleness among the inmate population. An operational plan needs to be developed to keep the inmate population engaged throughout the day. ***Corrective action due in thirty (30) days.***
- COTA cadets receive 8 hours of inmate supervision training; MTC academy cadets receive 2 hours. Some pre-service academy rosters could not be located in order to demonstrate that all required course contact hours had been completed. If there are no rosters which demonstrate training has occurred, the training must be accomplished again. Please work with the ADC Lead Monitor to gain access to needed ADC Train the Trainer courses, and follow and monitor current schedules and curricula for COTA. ***Corrective action due in thirty (30) days.***
- A DART drill was conducted at the facility. The DART response was lacking in knowledge by both team members and supervisory staff. Security staff members require additional drills and training to strengthen their knowledge of DART protocols. ***Corrective action due in thirty (30) days.***
- DO 509, Employee Training and Education requires that all supervisors with the rank of Captain/CO IV through Warden attend ICS 300 and 400. These classes are often referred to as MAG 300 and 400. These classes are offered throughout the State on the ERMA website at www.erma.az.gov. ***Corrective action shall take place as courses are available. Please communicate regularly with the ADC Lead Monitor to chart progress.***

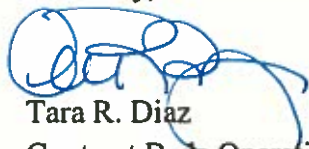
The findings listed in this document are not all-inclusive of the entire findings of the report. Some findings represent operational concerns or sound correctional practices not directly tied to the contract and/or a specific ADC Written Instruction. It is encouraged that these findings receive serious attention and the appropriate remediation.

Please provide a detailed corrective action plan to the findings within ten (10) work days from receipt of this letter. The corrective action plan shall be provided to ADC Lead Monitor, Deputy Warden Adam Bradley.

ADC has conducted an in-depth review of its monitoring standards and processes. Modifications to how the Department monitors each contract have been implemented or are in process of being implemented. Please refer to Attachment B of this document for a detailed listing of the changes to the monitoring process.

Please feel free to contact me should you have questions or wish to discuss the contents of this letter.

Sincerely,



Tara R. Diaz
Contract Beds Operations Director
Arizona Department of Corrections

Encs: Attachment A
Attachment B